**SG1: Self Review Form - Autumn Term 2020**

*Please return to* [*safeguarding@plymouthcast.org.uk*](mailto:safeguarding@plymouthcast.org.uk)

***DEADLINE FOR SUBMISSION: Wednesday 16th September 2020***

*Please complete all blue shaded sections on this form, and return to safeguarding@plymouthcast.org.uk*

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| **KEY CONTACT DETAILS** |  |
| Name of school: |  |
| Date form completed: |  |
| Name of DSL (& person completing this form): |  |
| DSL email address: |  |
| Name of your DDSL: |  |
| DDSL email address: |  |
| Name of your 2nd DDSL (if applicable): |  |
| 2nd DDSL email address (if applicable): |  |
| What is the name of your safeguarding governor? |  |
| What is your safeguarding governor’s email address? |  |
| What date (month and year) did they commence this safeguarding role? |  |
| **SAFEGUARDING TRAINING** |  |
| From June 2020, CAST now subscribes to a suite of online safeguarding training courses, provided by **SSS Learning**. <https://ssscpd.co.uk/education> Have you, as DSL, accessed this site, and been able to allocate (or delegate someone to allocate) appropriate safeguarding training courses to your teaching staff, support staff, governors and volunteers? | *Yes / No (delete as appropriate)* |
| Are you aware that a training report (in Excel spreadsheet format) can be generated by you on the SSS learning admin platform that provides a list of all staff who have accessed online training, the courses they have completed, and the dates they have completed the training on, and that this can act as a live safeguarding training log? | *Yes / No (delete as appropriate)* |
| Have you ensured that staff receive mandatory safeguarding training at induction, on an ongoing basis at the start of each academic year and throughout the year, using a combination of online and face-to-face training? | *Yes / No (delete as appropriate* |
| **MANDATORY DECLARATIONS** |  |
| **Have all staff read KCSIE 2020 Part 1 & Annex A** *by logging in to their SSS learning Training Dashboard? (*[***https://training.ssscpd.co.uk***](https://training.ssscpd.co.uk)*)*  *When they log in, they will see a notification at the top of the dashboard in the ‘Policy Documents’ section. All they need to do is click on the link to read both documents. Once confirmed as read, this information is then stored in your admin dashboard as evidence for your records. You can view this in the ‘Other Reports’ section at your admin dashboard. (This replaces the need for staff to physically sign their signature on a sheet, as done in previous years).* | *Yes / No\* (delete as appropriate)* |
| Have you adapted the CAST Model Safeguarding Policy August 2020 to reflect the unique context of your school, and adopted this as your school Safeguarding policy? | *Yes / No\* (delete as appropriate)* |
| Have all staff read a copy of your school’s updated 2020 Safeguarding policy? | *Yes / No\* (delete as appropriate)* |
| Is there a process in place within your school for staff to familiarise themselves with the following Statutory Safeguarding policies?   * Safeguarding & Child Protection Policy * On-line Safety * Children Missing in Education * Anti-Bullying * Behaviour * Health and Safety * Staff Code of Conduct * Whistleblowing | *Yes / No\* (delete as appropriate)* |
| *\*If you answered* ***no*** *to any question above please explain* ***why****, and* ***how*** *you plan to rectify this. (i.e. staff sickness, etc)* |  |