

Plymouth CAST Multi-Academy Trust

RELIGIOUS EDUCATION AND CATHOLIC LIFE ADVISER



Full-time, permanent role L3-7 (£41,367 - £45,742), - based at St. Boniface House, Ashburton, Devon, with frequent travel throughout the Diocese of Plymouth.

This is a key role for the Trust and will focus on:-

Enhancing the Catholic life of our schools, in particular by developing religious education, collective worship, chaplaincy and readiness for Section 48 inspection.

Supporting our schools in providing appropriate personal and professional development opportunities for all adults with faith formation responsibilities.

Supporting our schools in developing their understanding of Catholic ethos and their contribution to the mission and ministry of the Catholic Church.

Qualifications and experience:-

To have the ability to assimilate quickly and accurately:

- the detail and philosophy of the key RE programmes that are followed in this Diocese and respond positively to any changes introduced by the Bishops' Conference, the Diocese or the Plymouth CAST Board
- relevant national initiatives in RE and adult formation.
- an understanding of:
 - a) Diocesan and LEA structures and systems for support and administration of schools.
 - b) the range and nature of concerns facing RE teachers and other staff in Catholic schools.
 - c) the broad teaching of the Catholic Church in areas relevant to this work and of what can support or obstruct people's growth in faith.
 - d) the structure and processes of children's faith formation opportunities offered within parishes.
- Be a practising Catholic with a mature commitment to the Gospel
- Hold a current driving licence and ability to provide own transport
- Must have Qualified Teacher Status
- Must be educated to degree level or equivalent
- Must have experience at senior level in Catholic education

Key Skills:-

- Organisational Skills – to plan, prioritise and manage time effectively;
- Interpersonal Skills – to build relationships, develop trust and establish credibility with Head Teachers;
- Communication – confident communicator with the ability to engage appropriately at all levels;

- IT Skills – to include effective presentation based on use of PowerPoint;
- Team worker – to work as part of a team, but also work alone in setting and delivering priorities;
- Integrity – able to maintain a high level of confidentiality;
- Knowledge – commitment to self-development and best practice;
- Flexibility willingness to work flexible hours – some evenings and weekends, and respond to 'urgent' needs when required.

Given the need to make regular visits to our 36 schools across the counties of Cornwall, Devon and Dorset you must hold a current driving licence and provide your own transport. There may be a need to respond to urgent needs when required, which will require a flexible approach to hours of work. Some evening and weekend work may be necessary.

To request an application form & job description, please email: careers@plymouthcast.org.uk, and send completed forms by post to Richard Thorns at Plymouth CAST, St Boniface House, Ashburton, Devon TQ13 7JL or by email to careers@plymouthcast.org.uk

Closing date Monday 8 October 2018 midday. Interview date Thursday 18 October 2018 at St Boniface House, Ashburton, Devon.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An enhanced DBS Disclosure is required.

13 September 2018